



Tring School

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www.tring.herts.sch.uk Headteacher: Mrs Susanna Collings BSc (Hons), MA, FRSA

September 2011

Dear Parent/Guardian

Year 12 AS Geography - Visit to Loughton Brook, Epping Forest – 18 November 2011

On Friday 18 November 2011 we will be taking the Year 12 Geography students on a visit to Epping Forest Field Studies Centre to carry out fieldwork activities on the Loughton Brook. This is an essential part of the AS syllabus and will enhance the students investigative and practical skills.

The students will need to be in school for 8:15 am and will return to school at about 4:30 pm.

The total cost of the visit will be £32.00 per student which includes transport to and from the venue, entrance fees, insurance, staff and administration costs. If we do not receive the full payment from every student to cover the cost of the trip, we reserve the right to cancel. Any surplus will be refunded according to our Charging and Remissions Policy.

Basic insurance cover will be arranged through Hertfordshire County Council. However, should you require it, additional insurance is available. Please contact the Finance Office at school for further details.

Students will need to bring a packed lunch, writing equipment, calculator and should wear suitable clothes and footwear.

Please ensure the reply slip is returned to the Finance Office by Wednesday 5 October 2011 indicating that you have paid via the Tring School Internet Payment System. Alternatively if you do not have access to the internet, a cheque for £32.00 made payable to Tring School should be returned with the reply slip to the Finance Office. Please note that after this date we cannot accept students on this visit.

Yours sincerely

Mr C D Stone
Head of Geography

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Year 12 AS Geography - Visit to Loughton Brook, Epping Forest – 18 November 2011

I give permission for my son/daughter to attend Epping Forest Field Studies Centre.

- I enclose a cheque for £32.00 (made payable to Tring School)
- I have paid via the Tring School Internet Payment System

Student Name:..... Form:.....

Signed:.....Parent/Guardian

Closing date: 5 October 2011

Ref: CDS/SN
Please return to Finance Office by 5 October 2011

