



Tring School

Mortimer Hill, Tring, Hertfordshire HP23 5JD

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www.tring.herts.sch.uk Headteacher: Mrs Susanna Collings BSc (Hons), MA, FRSA

October 2011

Dear Parent/Guardian

**Year 9 – History Trip to Imperial War Museum
Tuesday 6 December 2011 - Ascott and Claydon Students
Wednesday 7 December 2011 Halton and Waddesdon Students**

On 6 and 7 December 2011 we will be taking our Year 9 History students on a trip to the Imperial War Museum. We will be travelling by coach and leaving school at 8.30 am. On the return journey we hope to arrive back at school by approximately 4.30 pm depending on traffic.

The purpose of the visit is to enrich statutory Holocaust Education at Key Stage 3 level, as well as developing an understanding prior to meeting a survivor of the Holocaust.

The cost of the trip will be £18.00 per student which includes transport to and from the venue, entrance, insurance, staff and administration costs. If we do not receive the full payment from every student to cover the cost of the trip, we reserve the right to cancel. Any surplus will be refunded according to our Charging and Remissions Policy.

Basic insurance cover will be arranged through Hertfordshire County Council. If required additional insurance is available and forms can be obtained from the Finance Office. .

Due to a limited number of places being available for this trip, a ballot will take place on the closing date. Any students who are unsuccessful will have their payment returned.

Students will need to bring a packed lunch and spending money with them on the day and should wear school uniform.

Reply slips should be returned to the Finance Office by 9 November 2011 indicating that you have paid via the Tring School Internet Payment System. Alternatively if you do not have access to the internet, a cheque for £18.00 made payable to Tring School should be returned with the reply slip to the Finance Office.

Please note that all reply slips/cheques should be returned to the Finance Office and not to Form Tutors by the closing date and that no students will be accepted on this trip after 9 November 2011.

Yours sincerely

Mr T Kelly
Trip Leader



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I have paid £18.00 via the Tring School Internet Payment System

I enclose a cheque for £18.00 made payable to Tring School

Students Name:

Form:

Signed:
Our ref: TK/SN

Parent/Guardian
Closing Date: 9 November 2011

