



Tring School *a specialist humanities college*

Mortimer Hill, Tring, Hertfordshire HP23 5JD

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www.tring.herts.sch.uk Headteacher: Mrs Julia Wynd Cert Ed, B Ed (Hons), CMS, MA

October 2011

Dear Parent/Guardian

Year 9 – Visit to the University of Hertfordshire – 29 November 2011 “Aim Higher Day”

On 29 November 2011 we will be taking Year 9 students on a visit to the University of Hertfordshire to help all the students consider their option choices and future career plans. It is an exciting, challenging day, and pictures from last year’s visit can be seen in the Student Guidance section of the school website.

We will be leaving school at 8.40 am and returning to school by 3.20 pm.

The cost of the trip will be £10.00 per student which includes transport to and from the venue, insurance, staff and administration costs. If we do not receive the full payment from every student to cover the cost of the trip, we reserve the right to cancel. Any surplus will be refunded according to our Charging and Remissions policy.

Basic insurance cover will be arranged through Hertfordshire County Council, but if required additional insurance is available. Please contact the Finance Office for the relevant forms.

Students will need to bring a packed lunch and writing equipment with them on the day and should wear school uniform.

Please ensure the reply slip is returned to the Finance Office by 16 November 2011 indicating that you have paid via the Tring School Internet Payment System. Alternatively if you do not have access to the internet, a cheque for £10.00 made payable to Tring School should be returned with the reply slip to the Finance Office.

Please note that all reply slips/cheques should be returned to the Finance Office and not to Form Tutors by the closing date and that no students will be accepted on this trip after 16 November 2011.

Yours sincerely

A J Dobberson
Assistant Head teacher

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Year 9 – Visit to the University of Hertfordshire – 28 November 2011

I have paid £10.00 via the Tring School Internet Payment System

I enclose a cheque for £10.00 made payable to Tring School

Student Name: Form:

Signed: Parent/Guardian:

Closing date: 16 November 2011

Our ref: DG/SN

Please return the reply slip to the Finance Office by 16 November 2011.

