



Tring School

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www.tring.herts.sch.uk Headteacher: Mrs Susanna Collings BSc (Hons), MA, FRSA

October 2011

Dear Parent/Carer

Year 11 Parents' Consultation Evening - Wednesday 19 October 2011 in the Desborough Hall from 4 – 7pm

This evening is held to enable you to discuss the progress of your son/daughter with their subject teachers. Your son/daughter should take their planner to the teachers you wish to see and use the form on **page 137 of their planner** to make appointments. Teachers will sign their names and write the subject taught next to the time when they are free to see you. To allow the evening to run smoothly, we ask you to keep to your appointment times. Parents who require longer than the recommended time will normally be able to arrange appointments, as is always the case, during the school day.

We would strongly recommend that your son/daughter attends the Consultation Evening with you to discuss their progress. **Please note that students are to be wearing their school uniform.**

On arrival at the evening, please 'sign in' on the lists provided before going to your first appointment.

If it is impossible for you to attend, please contact me at school via my email address drowland@tring.herts.sch.uk so that alternative arrangements can be made for the communication of information.

A Connexions PA from Herts Careers Services will be available in D2 opposite the Hall throughout the evening to see anyone seeking careers help or advice, particularly for anyone thinking about leaving the school after GCSEs.

Yours sincerely

D Rowland
KS4 Co-ordinator

Our ref: DR/EDo/Yr11

