



Tring School

Mortimer Hill, Tring, Hertfordshire HP23 5JD

Tel: 01442 822303 Fax: 01442 890409 E: tringschool@tring.herts.sch.uk
www.tring.herts.sch.uk Headteacher: Mrs Susanna Collings BSc (Hons), MA, FRSA

14 November 2011

Dear Parents

Year 7 Graduation Ceremony

We do hope your son/daughter has enjoyed their first few weeks at Tring School and have settled well in to our learning community.

As a close to the transition process, we would like to invite you to join us for a celebration Graduation Ceremony on **Monday 12 December**. Each of our Year 7 students will be presented with a Graduation Certificate and there will be a number of special awards for students who have been selected by their teachers and form tutors in various categories.

If your son/daughter has achieved or participated in an activity outside school which you feel deserves recognition, please do email us with the details (year7@tring.herts.sch.uk) and, if we feel it is appropriate, we will endeavour to include it during the afternoon.

The ceremony will commence at 1pm and will conclude at approximately 3pm when students will be free to go home with you. If you are unable to attend, students will be allowed to leave school or wait in the dining room for the bus as usual.

Unfortunately, there will be no parking available on the school site. If at all possible, it would be helpful if you could park in the town car parks and walk up to school. If this is not possible, could you please be mindful of our neighbours and park in a courteous manner, avoiding blocking drives.

We would appreciate it if you could complete the slip below and return it to school or advise us by email that you will be attending (year7@tring.herts.sch.uk).

We do hope you will be able to join us.

Yours sincerely

Mr Devon Woolley
Key Stage 3 Co-ordinator

Mrs Kim Baiden
Transition Co-ordinator

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To: Mrs Baiden, Tring School, Mortimer Hill, Tring, Herts. HP23 5JD

I/We are able to attend the Graduation Ceremony on 12 December.

Student Name Tutor Group

Parent Signature Date

