



# Tring School *a specialist humanities college*

Mortimer Hill, Tring, Hertfordshire HP23 5JD

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www.tring.herts.sch.uk Headteacher: Mrs Julia Wynd Cert Ed, B Ed (Hons), CMS, MA

July 2011

Dear Parent/Guardian

## **Year 9 and 10 Textile Students – Knitting and Stitching Exhibition Alexandra Palace - 6 October 2011**

On Thursday 6 October 2011 we will be taking our Year 9 and Year 10 Textile students on a trip to Alexandra Palace and the purpose of this trip is to visit the Knitting and Stitching Annual Exhibition ([www.twistedthread.com](http://www.twistedthread.com)).

We will be travelling by coach and leaving school at 9.00 am and returning to school by 3.20 pm depending on traffic.

The cost of this trip will be **£16.50** per student which includes transport to and from the venue, entrance, insurance, staff and administration costs. If we do not receive the full payment from every student to cover the cost of the trip, we reserve the right to cancel. Any surplus will be refunded accordingly to our Charging and Remissions Policy.

Basic insurance cover will be arranged through Hertfordshire County Council. However should you require it, additional insurance cover is available and details can be obtained from the Finance Office.

Students will need to bring a packed lunch and spending money of no more than £20.00 with them on the day and should wear school uniform. Please note that students will not be permitted to leave the Exhibition Hall under any circumstances.

**Please ensure the reply slip is returned to the Finance Office by 20 July 2011 indicating you have paid via the Tring School Internet Payment System. Alternatively if you do not have access to the internet, a cheque for £16.50 made payable to Tring School should be returned with the reply slip to the Finance Office.**

**Please note that all reply slips should be returned to the Finance Office and not to Form Tutors by the closing date and that no students will be accepted on this trip after 20 July 2011.**

Yours sincerely

Mrs J Hoskins  
Trip Leader

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## **Year 9 and 10 Textile Students – Knitting and Stitching Exhibition Alexandra Palace - 6 October 2011**

- I have paid £16.50 via the Tring School Internet Payment System
- I enclose a cheque for £16.50 made payable to Tring School

Students Name: .....

Form: .....

Signed: .....

Parent/Guardian

Ref: JH/SN

Closing Date: 20 July 2011

Please return this reply slip to the Finance Office.

