



Tring School

Mortimer Hill, Tring, Hertfordshire HP23 5JD

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www.tring.herts.sch.uk Headteacher: Mrs Susanna Collings BSc (Hons), MA, FRSA

January 2012

Dear Parent/Carer

Year 9 Parents' Consultation Evening on Wednesday 1 February 2012 Desborough Hall: 4 – 7pm

This evening is held to enable you to discuss the progress of your son/daughter. Please ask your child to use the form on **page 150 of their planner** to make appointments with those teachers you wish to see. Teachers will sign their names and write the subject taught next to the time when they are free to see you. To allow the evening to run smoothly, we ask you to keep to your appointment times. Parents who require longer than the recommended time will normally be able to arrange appointments, as is always the case, during the school day.

Mrs Ambrose – Assistant Headteacher, will be available during the evening to discuss any queries you may have regarding your child's options.

We would strongly recommend that your child attends the Consultation Evening with you to discuss their progress. **Please note that students are to wear school uniform.**

On arrival, please 'sign in' on the lists provided in the foyer of the Desborough Hall before going to your first appointment.

If it is impossible for you to attend, please contact me at school via my email address dwoolley@tring.herts.sch.uk so that an alternative meeting can be arranged.

Yours sincerely

Mr Devon Woolley
Key Stage 3 Co-ordinator

Our ref: DW/EDo/Yr9 Parents Eve

