



Tring School

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26 January 2012

Dear Parent/Carer

Year 11 GCSE Entries

I am writing to let you know that I will be putting the documentation for checking GCSE entries into the post by Friday 27 January. The envelopes are addressed to the students, but the intention is for parents and students to check them together.

There is a sheet to return to me by Wednesday 8 February to show that the checking has been done and that you are satisfied with the entries.

Please note that this is a GCSE check sheet only: Diploma, Btec, Asdan, OCR Nationals in Science etc do not appear here, so some students will have a relatively short list to check.

Mathematics sets 4 and 5 are taking their GCSE early in March and there will be a separate sheet enclosed showing this.

Details of Access arrangements (special requirements) and clashes (eg double PE with Physics) will be dealt with later.

If you do not receive the documentation by the end of next week, your son or daughter should come and see me for another copy.

The list of codes can be quite confusing, so please do not hesitate to contact me in the exams office if you want some help or clarification.

Yours sincerely

Robert Freeman
Examinations Officer

