



# Tring School

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[www.tring.herts.sch.uk](http://www.tring.herts.sch.uk) Headteacher: Mrs Susanna Collings BSc (Hons), MA, FRSA

13 January 2012

Dear Parents/Carers

After much thought I have had to take the decision to step down as Chair of Governors due to family health issues, and feel I am no longer able to give the time and energy that the role requires. It is not a decision that I have taken lightly because I had hoped things would have improved, but sadly this has not been the case. I'm sure you can understand that this has to be my priority. I will, however, be able to remain as a governor but the commitment for being Chair is too great at this time.

Fortunately we have a strong Governing Body and Mrs Janis Donald (Vice Chair) is going to step up and take the role of Chair in an Acting capacity until the next Full Governors Meeting when the substantive role will be elected.

I have spoken at length with Sue Collings and Janis Donald and a smooth and continuous transition has been achieved. I know that the school is in good shape to continually move forward and it is personally sad for me to have to step away at this time.

Yours sincerely

Lesley Whitesmith  
Chair of Governing Body

