





## REFERENCES

Please give the names, addresses and status of two referees who may be approached now.  
(If you are currently employed as a teacher, one referee **must** be your present Headteacher).

1	Name	Status	
	Address	Telephone	STD Code
2	Name	Status	
	Address	Telephone	STD Code

If you are known to the referees by another name (e.g. previous name) please inform them of your present name and advise that we may be in contact.

## CRIMINAL CONVICTIONS

The post for which you have applied is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986. Unless you are currently employed in a maintained school in this Authority, you are required to disclose details of any criminal convictions, cautions or bind-overs, since this post provides substantial unsupervised access to children. You will be asked to disclose details on a separate form

In the event of being employed by the County Council any failure to disclose such convictions could result in dismissal or disciplinary action.

**Health** If you are successful in this application your appointment to this post will be subject to medical clearance unless you have been employed in a maintained school in this Authority within the last 12 months.

From what source did you learn of this vacancy?.

I hereby certify that the information given above and overleaf is correct to the best of my knowledge.

Signature

Date.

## LETTER OF APPLICATION

You are asked to submit a separate letter of application on white A4 paper, indicating how previous or current responsibilities and/or experience are particularly relevant to this post.

**If you are not currently employed in a maintained school in this Authority you are requested to supply additional information overleaf.**

In the interests of economy, receipt of this application form will not be acknowledged unless specifically requested (in which case please enclose SAE).

**ADDITIONAL INFORMATION** (for Salary and Pension purposes)This information is required **only if you are not currently employed in a maintained school in this Authority.**

National Insurance No.											Previous Surname (if any)
DSEE. No.											
Date of Recognition*											
<p>*If this would be your first teaching appointment in a LEA-maintained school in England or Wales, please attach a copy of your letter from the DSEE granting you Qualified Teacher Status unless you qualified by virtue of a Cert. Ed., B.Ed. or P.G.C.E.(Not FE) gained in England or Wales.</p>											

**CURRENT (OR MOST RECENT) SALARY**

Please complete the following details as appropriate:

Standard Scale Salary:	£	p.a.	Threshold Allowance:	£	YES/NO
Additional Allowance:	£	p.a.	Extraneous Duties:	£	p.a.
			If currently DHT or HT:	£	p.a.
			(Group size of school: )		
London Allowance:	£	p.a.			

**PENSIONS**

- \*a) Are you currently in receipt of a pension from Teachers' Pensions? YES/NO
- \*b) Have you elected to OPT-OUT of the Teachers' Superannuation Scheme? YES/NO
- \*c) Have you elected to participate in the Part-Time Teachers' Superannuation Scheme? YES/NO
- \*d) Have you elected to pay additional Superannuation Contributions through the Teachers' Scheme? YES/NO
- If so, please indicate whether these are:
- \* i) Widower's Contributions YES/NO \_\_\_\_\_ %
- \* ii) Purchase of Past Added Years YES/NO \_\_\_\_\_ %
- \* iii) Additional voluntary contributions via Prudential Assurance Co YES/NO \_\_\_\_\_ %

**\*Please attach a copy of the Teachers' Pensions notification as appropriate.**

When fully completed, please return the form either as an email "Word" attachment or by post.